



**Rules & Regulations  
for  
Post Doctoral Certificate Course (PDCC)  
& Post-Doctoral Fellowship (PDF)  
courses**

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# **PDCC & PDF Rules**

## **1. Introduction**

These rules shall be called RMLIMS PDCC/PDF Education rules version 1 and shall be implied on all the students pursuing PDCC/ PDF courses. These rules have been framed with intent of providing transparency, uniformity and rationalisation among different post graduate courses at the institute. Any latest (Guidelines/Government Order) released after this version shall be considered implemented by itself and would be reflected/updated in next version.

## **2. Admission:**

- Via entrance Exam Conducted by RMLIMS.
- Upper age of admission: as per NMC norms for senior residents.
- The dates for the entrance as well as exit exam shall be decided by COE in compliance to feeder exam and feasibility.

## **3. Eligibility:**

- As approved for non-academic senior resident in Mankikaran document, RMLIMS, Lucknow

## **4. Duration of the course:**

- Post-Doctoral Fellowship Programme (PDF) & Post -Doctoral Certificate Course (PDCC) shall be of one year duration.
- However, the tenure of senior residency shall be extendable annually upto a maximum of three years (including the course tenure) *subject to vacancy available in the department* and after approval from HOD, Dean & Director.
- Candidates in all PDCC/PDF courses shall be considered senior resident for all purposes including NMC inspections.
- **In the appointment order, the designation shall be written as Senior Resident/PDCC Resident.**

## **5. Fee Structure: from session 2024**

PDCC/PDF courses

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S. No.	Particulars	1 <sup>st</sup> Year	1 <sup>st</sup> Year
	Course	PDCC	PDF
1.	Admission Fees	5,000.00	-
2.	Course Fees	45,000.00	45,000.00
3.	Examination Fees	20,000 as per 40 <sup>th</sup> GB approval	-
4.	Enrolment Fees	500.00	-
5.	Degree/Diploma Certificate Fees	300.00	-
6.	Migration Certificate Fees	300.00	-
7.	Caution Money (refundable)	20,000.00 refundable after completion of the course	20,000.00
8.	Library Fees	500.00	500.00
<b>TOTAL (Rs)</b>		<b>91,600.00</b>	<b>65,500.00</b>
Medical Subscription Fees		150.00 will be deducted each month from the salary	150.00 will be deducted each month from the salary

**Note:**

- Fee structure except exam fee for PDCC/PDF students has been taken from SGPGIMS, Lucknow & shall be revised time to time by the institute as per changes at SGPGIMS. The exam fee shall be as proposed by COE, RMLIMS, if approved
- Other charges like mess, electricity, overhead charges or any other charges approved by the institute are to be payable extra.

**6. Emoluments:**

Emoluments are as decided by government of Uttar Pradesh and may vary time to time. However, for reference purpose, current status is as below:

<b>PDCC</b>	Basic pay Rs 67,700 per month (level 11) +NPA+ Other allowance as per institute's rules.
<b>PDF</b>	Basic pay Rs 71,800 per month (level 11) +NPA+ Other allowance as per institute's rules.

**7. Transport Allowance:**

- Rs 7200 per month +DA thereon for pay level 9 and above.

- It would be doubled the normal rate for handicapped senior residents.
- Applicable with approval from HOD and Dean as per duty roster

### **8. Leave Entitlement For PDCC & PDF Residents:**

- During the term of his/her employment, he/she will be entitled for leave as under.

	<b>Entitled Leaves</b>
PDCC	30 days
PDF	30 days

- Trainees can avail a maximum of 30 days of leave in a year excluding regular duty off/gazette holidays as per hospital/institute calendar/policy.
- Approval/ recommendation of HOD is mandatory for all leaves.
- Approval of Dean is mandatory for taking more than 7 leaves at a time
- Duty leaves of maximum 5 days per year may be taken by the candidate on active participation (paper/poster presentation/ workshop/CME/ Quiz participation as per discretion of HOD) with at least 15 days prior approval. However, any reimbursement shall not be allowed for the same.
- Any leave other than duty leaves & court summons shall not be counted as academic attendance.

### **9. Maternity leaves:**

- The institute provides maternity benefits as per CCS Leave Rules & Maternity Benefit Act 1961, clause 5(2) as follows:
- Applicable only for female candidates with less than two surviving children.
- A maximum of 180 days maternity leave is permissible as per rules of Government of India but the term of academic resident shall be extended as per minimum attendance norms after approval from the competent authority.
- Her leave salary will be equal to the par drawn immediately before proceeding on the leave.
- Maternity benefit shall be applicable only if she has actually worked for minimum 80 days in the same institute, in the twelve months immediately preceding the date of her expected delivery.
- The leaves shall not be counted towards post graduate attendance.

### **10. Paternity leaves:**

In case of male candidates, 15 days paternity leaves are permissible with payment as per rule of Government of India after approval of the competent authority.

## 11. Competency & Assessment:

- **Minimum 02 formative assessment shall be conducted by the concerned department.**
- A timeline indicating competencies must be declared by respective departments with approval of concerned board of studies to ensure that a candidate shall get adequate training during the course.
- There must be a small feasible project or logbook, signed monthly by the Guide.
- The project/ logbook must be cross examined by an external expert for ensuring compliance to the timeline and adequacy.

## 12. Exam Eligibility:

1. The candidate must have >75% attendance.
2. **The candidate must be declared eligible by HOD of concerned department on the basis of mandatory formative assessment as defined in Competency & Assessment point no- 11.**
3. If the student has not completed 75% attendance, he/she will be permitted to appear in examination after three months and not later than 6 months as scheduled by COE, RMLIMS. Failing which, s/he may be allowed to give exams in next session only.
4. **A candidate would have to achieve >\_50% in the two formative assessment to get eligible for the exam.**

## 13. Examinations:

- A. For PDCC Exit examination, there will be two theory papers-
- Paper I Basic aspects of the subject.
  - Paper II: Applied and Recent Advances related to area of PDCC 20 question for each paper will be sent by each external examiner of which 10 question will be selected for the paper by the convenor of the examination.
  - Each theory paper would be of 100 marks.
  - **MCQs based on blueprint, as finalized with exam cell.**
- B. Minimum pass percentage of marks in each paper is 40%. However, candidate will be declared eligible in theory examinations only if he/she secures 50% marks aggregate of the two theory papers.
- C. The Practical and Viva- voce examination will consist of the two components.

Clinical competence & <i>Practical skill</i>	<b>250 marks</b>
Viva-voce	50 marks

- D. The minimum percentage of the marks required by the candidate in each of two components are 40% But the candidate will be required to obtain at least 50% Marks in aggregate to be declared successful in the practical examination. The candidate should obtain 50% marks separately in theory and practical examination to pass the examination.
- E. No admission shall be done after 1 month of course start date as mentioned in the exam

brochure. Any vacancy arising after these dates will be filled in the next entrance exam.

- F. The Controller of Examination will issue letter to External/Internal Examiners and obtain the questions.
- G. Finally, the result will be declared by the Controller of Examination with the approval of Dean, RMLIMS.
- H. **If the student fails the regular exam, he/she will be permitted to appear in examination after three months and not later than 6 months as scheduled by COE, RMLIMS. Failing which, s/he may be allowed to give exams in next session only.**
- I. The provisional Certificate of PDCC will be issued after completion of full one year tenure

#### 14. **Exam pattern:**

Day 1	Paper I	3 hours
Day 2	Paper II	3 Hours
Day 3	Practical	1 day
(Practical within 15 days of commencement of theory exam)		

Each exam format would be 10 questions of 10 marks in each theory paper each exam.

#### 15. **Examiners:**

- a) The exit examination board will consist of 01 external expert and 2 internal experts, all must be recognized PG teacher.
- b) The exit examiners will be approved by Director out of the list approved to the board of studies/ Academic board.
- c) The two internal examiners will be from amongst the faculty members of the department who are teachers for the PDCC course.
- d) The external examiner will have a term of 2 exit examinations or 2 years whichever is earlier.
- e) Normally the internal examiner from RMLIMS faculty should be at least the level of Associate Professor.
- f) Head of the Department will be the convenor of the examination.

#### 16. **PDF:**

There shall be no separate exit exam for PDF courses. However, tenure completion as per norms (minimum 75% attendance) is mandatory.

#### 17. **Affidavits & Seat Leaving Clause:**

Each candidate shall provide following 2 affidavits (each on Rs 100 stamp paper):

1. S/he shall pay Rs 1 lac, if leaves the course before completion of tenure.
2. S/he would not be allowed to do private practice in any form.
3. **Vacant Seat can be filled with non academic SR.**

**18. Minimum Requirement of Teaching Faculty:**

<b>For 2 PDCC/PDF candidates</b>	<b>For 1 PDCC/PDF candidate</b>
Professor/ Additional professor	Associate Professor
Assistant Professor or above	Assistant Professor or above

- A Professor/ Additional professor may guide maximum 3 PDCC/ PDF candidates per year.
- One Associate Professor may guide maximum 2 PDCC/ PDF candidates per year.