

**Steps of Admission**  
**(For Super specialty Courses)**

**Things to be ensured before reporting at centre:**

1. If a candidate is unable to attend the admission process, an authority letter along with medical advice (only if applicable) is required along with the authorized person
2. Candidates are advised to come prepared with 2 bonds (service bond -1cr & seat loss- 5 lacs)/ 2 affidavits to save time- detailed format available on website

**Things to be ensured after reporting at centre: (Reporting Time: 10:00 AM to 4 PM)**

1. Take & fill the admission form (take from PG cell, 2<sup>nd</sup> floor, Administrative Block)
2. Deposit **Rs 74100 as admission fee, Rs 2000 as degree fee & Rs 1000 as medical fee** at account section
3. **RTGS/ NEFT (DR. R.M.L. INST. OF MED. SCIENCES ACADEMIC ACCOUNT A/C No- 177301088888888, IFSC Code-IOBA0001773 Bank Name- INDIAN OVERSEAS BANK) or cash deposition is preferred in account section** (Room No 12, ground floor, Administrative Block); demand draft is not required
4. Go the special counter on OPD 1, Main Block for getting registered on HIS and give the blood/urine sample at the same counter
5. Go to Ground Floor, Oncology Bhawan for X-ray (at the first right turn after entrance)
6. Return to PG Cell for further steps of medical fitness and verification of documents (Out staff will guide to OPDs at hospital block)
7. After verification, original documents shall be deposited and online admission update shall be done
8. A signed copy of admission form (to take away) shall be provided to the candidate only after completion of the process and online update

**Things specific to DNB-SS candidates:**

1. Admission fee is to be paid on NBE portal as per their instructions,
2. Degree fee is not to be deposited
3. Medical fee deposition and all other instructions remain same as for others

**Things to be assured before leaving:**

1. Medical fitness certificate
2. Signed copy of admission form
3. Online update on MCC (for AIPG) / UPNEET portal (for state candidates)

**Important Instructions**

1. Pathology/Radiological testing take time, so go for it as first step soon after medical fee deposition
2. Deposition of original documents, DD and bond/affidavit (applicable only for RMLIMS candidates)
3. **Please arrange the documents in the sequence (as given in admission form) before verification**
4. Candidates may keep this document to ease out the process
5. Request for up-gradation is not accepted here
6. Request for hostel allotment is be given at 1<sup>st</sup> floor, SC Roy Hostel (besides canteen)
7. It is advised to keep margin of at least one working day as medical certification takes time

## CHECKLIST

**All students will be required to bring the following documents in original and 2 set of self attested copies at the time of admission-**

- Admit card & Score card issued by NBE
- Allotment letter issued by the Counselling authority
- Relieving order/NOC, if applicable
- Marksheets of MD/MS/DNB if applicable
- Permanent Registration Certificate of MD/MS issued by MCI, Or Registration Certificate of DNB issued by NBE if applicable
- MD/MS/DNB Degree certificate in concerned specialty if applicable
- All Professional Marksheets of MBBS
- MBBS Degree/Provisional Certificate
- Permanent Registration Certificate of MBBS issued by MCI
- Internship Completion Certificate & Character Certificate
- Intermediate Marksheet/Certificate
- High School Marksheet/Certificate
- Migration Certificate
- Caste Certificate in prescribed format, if applicable
- Attested copy of proof of identification
- 2 Bonds on Rs 100/ each and 2 affidavits on Rs 10/- each notarized
- 4 passport size photographs

**Steps of Admission**  
**(For MD/MS/DNB candidates)**

**Things to be ensured before reporting at centre:**

1. If a candidate is unable to attend the admission process, an authority letter along with medical advice (only if applicable) is required along with the authorized person
2. A demand draft of tuition fee is mandatory for private college candidates as follows:

Institute	i. Fees (INR; as per DGME guidelines)
b. HIMS, Sitapur	i. 20,40,950
c. HIMS, Barabanki	i. 25,24,901
d. MIMS, Barabanki	i. 20,30,961

3. For RMLIMS candidates, RTGS/ NEFT (**DR. R.M.L. INST. OF MED. SCIENCES ACADEMIC ACCOUNT A/C No-1773010888888888, IFSC Code-IOBA0001773 Bank Name- INDIAN OVERSEAS BANK**) or cash deposition is preferred in account section; demand draft is not required;
4. Candidates are advised to come prepared with bond/affidavit (applicable only for RMLIMS candidates) or DD (for private medical college candidates) to save time
5. **Things to be ensured after reporting at centre: (Reporting Time: 10:00 AM to 4 PM)**
6. Take & fill the admission form (take from conference hall, 2<sup>nd</sup> floor, Administrative Block)
7. Deposit medical fee (Rs 1000) in account section (Room No 12, ground floor, Administrative Block)
8. Deposit admission fee (Rs 76100; Rs 74100 for admission & Rs 2000 as degree fees only for MD/MS candidates): valid only for RMLIMS candidates.
9. **RTGS/ NEFT (DR. R.M.L. INST. OF MED. SCIENCES ACADEMIC ACCOUNT A/C No-1773010888888888, IFSC Code-IOBA0001773 Bank Name- INDIAN OVERSEAS BANK) or cash deposition is preferred in account section** (Room No 12, ground floor, Administrative Block); **cash deposition** is preferred; demand draft is not required: valid only for RMLIMS candidates.
10. Go the special counter on OPD 1, Main Block for getting registered on HIS and give the blood/urine sample at the same counter
11. Go to Ground Floor, Oncology Bhawan for X-ray (at the first right turn after entrance)
12. Return to PG Cell for further steps of medical fitness and verification of documents (Out staff will accompany as guide to OPDs at hospital block)
13. After verification, original documents shall be deposited and online admission update shall be done.
14. A signed copy of admission form (to take away) shall be provided to the candidate only after completion of the process and online update; this copy may serve as document holding certificate as well- Valid only for private medical college students
15. The admission fees of Rs 74100/- can be deposited via online transfer **RTGS/NEFT** to (**DR. R.M.L. INST. OF MED. SCIENCES ACADEMIC ACCOUNT A/C No-1773010888888888, IFSC Code-IOBA0001773 Bank Name- INDIAN OVERSEAS BANK**) and payment receipt with UTR No is to be submitted in PG Cell or it may be submitted in cash at the Institute.
16. **The students reporting at the time of admission should bring all original educational certificates along with 2 set of self attested copies and notarized bond/affidavits in prescribed format as applicable in the college.(format enclosed)**

**Things to be assured before leaving:**

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### **Important Instructions**

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