

INDIAN COUNCIL OF MEDICAL RESEARCH

International Travel by Non-ICMR Scientists

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1. NAME OF SCHEME

- 1.1 The Scheme provides financial assistance for presenting research paper or chairing a session or delivering a keynote address in an international scientific event (conference/seminar/symposium/workshop etc) to **Non-ICMR** Bio-medical Scientists.
- 1.2 In addition, support is also provided to young scientists (age limit 35 years as on date of conference) for attending training programmes and short-term schools/workshops/courses.
- 1.3 Full excursion class air fare by shortest route, airport tax and visa fees are provided under the scheme. Registration Fee is provided to young scientist in addition to the above support.

2. ELIGIBILITY

- 2.1 The applicant should be a Bio-medical scientist engaged in R&D work. **Senior Scientist (above 35 yrs of age)** working in Academic Institution and Research laboratories are eligible to apply only to international scientific events (conference/seminar/symposium/workshop) **which are not sponsored by international Council of Scientific Unions (ICSU). Young Scientist (age limit 35 years as on date of conference) is, however, considered for support even for ICSU sponsored events.**
- 2.2 The applicant has an accepted paper for presentation or an invitation to chair a session or as a keynote speaker.
- 2.3 The theme of the Conference/ Seminar/ Symposium/ Workshop should be related to the thrust areas/ activities of ICMR. (Application to attend annual meetings of professional societies will not be considered).

- 2.4 The applicant should have published papers in well known Indian/Foreign journals.
- 2.5 The applicant should not have availed of financial assistance from ICMR in the last three financial years.
- 2.6 The application should be forwarded through proper channel and must reach ICMR 6 weeks prior to the date of the Conference/ Seminar/ Symposium/ Workshop. Letter of acceptance, sanction received late, also must be submitted at least 3 weeks before the conference.
- 2.7 Special waiver may be given to those applicants, who are chairpersons, Keynote speakers if their applications are submitted within one week of receiving the invitation for the programme. For young also waiver could be considered in case of specific awards of registration, accommodation and any other outstanding category and application should be submitted within one week after receipt of the notification (Necessary documentary proofs to be attached). In both cases applications must be received at least 2 weeks before the conference/symposium etc. Also, if any request is received from the MOH&FW, it should reach the council atleast 2 weeks before the conference with the recommendations giving full justifications..

NOTE: Canvassing will disqualify the applicant for the travel grant

3. ENCLOSURES

- 3.1. The following documents must be attached with the application.
 - 3.1.1. One copy of the completed Application in the prescribed format and Bio-Data of the applicant.
 - 3.1.2. A copy of letter from other National/International agency committing to bear partial cost of Travel (The document must be flagged).
 - 3.1.3. Invitation from organizers.
 - 3.1.4. Detailed announcement of the conference (Photocopy of the announcement to be attached).

- 3.1.5. Letter of acceptance of paper for presentation and/or invitation from organizers to chair a session/participate as a keynote speaker.
- 3.1.6. Abstract of the paper to be presented by the applicant at the conference.
- 3.1.7. A certificate from Air India including the cost of return air fare by Economy/Excursion class by the shortest route.

4. REIMBURSEMENT OF COMMITTED AMOUNT

- 4.1. ICMR, in the event of selection will initially issue a commitment letter agreeing to the support. The committed amount will be reimbursed to the selected applicant only on his return to India after participation in the conference and on submitting a detailed report, and a copy of air ticket etc. within two months from the date of conference.

5. INTIMATION OF ACCEPTANCE OF APPLICATION

- 5.1 The Scientists may please ensure that all the essential documents mentioned are properly attached and tagged with the application. Incomplete application will not be considered.
- 5.2 The application complete in all respects together with enclosures must reach ICMR at least two months prior to the commencement of the event. If the application is not received in time, the request will not be considered.
- 5.3 ICMR will Endeavour to communicate the decision on the application about four weeks before the commencement of the conference. No interim correspondence will be sent.

6. SUBMISSION OF APPLICATION

- 6.1. The application completed in all respects together with enclosures may be addressed to:

The Director General, Indian Council of Medical Research, V. Ramalingaswami Bhawan, Ansari Nagar, New Delhi-110029. **Attention: Ms Sandhya Diwakar, Scientist-E Division of manpower Development, V. Ramalingaswami Bhawan, Ansari Nagar, New Delhi-110029.**